Project Sprint Planning Notes

**Team**: Team number

**Sprint**: Sprint number

**Date**: Date of the meeting

**Attended:**

**Scrum Master**: Name

**Product Owner**: Name

**Scrum team**: Names

1. Goal

*What is the aim that you are trying to achieve by running this sprint?*

1. Duration of the sprint

*2 weeks*

1. What is the team’s vision for this sprint?

*Which items of the product backlog will be committed to sprint backlog and why?*

*What will the potentially shippable product look like in the end? What features will it have in its working form?*

1. Estimation in story points

*Team to estimate story points for each of the items. Provide some sort of justification.*